

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JULY 14, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, July 14, 2015, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Absent

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm. City Engineer Chad Hurm was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on June 23, 2015, and the minutes of the special meeting held on June 26, 2015. Thereafter, a motion was made by Timothy Bell and seconded by Mayor Seitz to approve both sets of minutes. Motion carried 2-0.

CLAIMS

Board members reviewed the claims from June 5, 2015 through July 9, 2015. Thereafter, a motion was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as presented. Motion carried 2-0.

NEON DASH

Tammy Love, representing the Christian Church of Jasper, asked permission to use the river walk from the plaza to the Ruxer Golf Course parking lot for a run/walk called Neon Dash. This event is for youth and will be held from 9:00 p.m. to 11:00 p.m.

A motion was made by Mayor Seitz and seconded by Timothy Bell to grant the Christian Church of Jasper permission to hold the Neon Dash on August 5, 2015 from 9:00 p.m. to 11:00 p.m. Motion carried 2-0.

GLOW 5K RUN/WALK

Priscilla Olson, along with Lauri Olson and Jennifer Wilson, asked permission to use certain City streets on Saturday, October 24, 2015 for an event called Illuminating Life 5K Glow Fun Run/Walk. The purpose of the event is to raise money for the Northwood Retirement Community. Registration is at 5:00 p.m. with the event starting at 6:00 p.m. The route starts at the parking lot of the Northwood Assisted Living facility located on Pleasant View Drive and heads to Sunset Drive, then south on Sunset Drive, west on Schuetter Road, north on St Charles Street, east on Northwood Avenue, south on Market Street, west on 28th Street, south on Howard Drive and back to the Northwood Assisted Living facility.

Mayor Seitz said an on duty police officer will be parked near Sunset Drive and Schuetter Road. He said participants need to stay in the lane facing traffic and when there is a trail such as along St. Charles Street, then participants should run/walk on the trail and not in the street. Police Chief J. Michael Bennett said when participants are on Schuetter Road they should stay on the north side of the street instead of facing traffic otherwise they would have to cross Schuetter road at Sunset Drive and at St. Charles Street.

A motion was made by Timothy Bell and seconded by Mayor Seitz to approve the Illuminating Life 5K Glow Fun Run/Walk on October 24, 2015 beginning at 5:00 p.m. Motion carried 2-0.

50/50 SIDEWALK REPLACEMENT PROGRAM REQUEST

Engineer Technician Scott Schnell requested permission for the owners of the Hatfield and Peters property located at 502 Jackson Street to participate in the City's 50/50 sidewalk replacement program. They want to replace the sidewalk located on the northeast corner of the 5th Street and Jackson Street intersection. Schnell said no dollar amounts for the project were available.

A motion was made by Mayor Seitz and seconded by Timothy Bell to grant the Hatfield and Peters law firm permission to participate in the 50/50 sidewalk replacement program with the work to be done on the 5th Street side of the property. Motion carried 2-0.

WIND SONG ESTATES II PERFORMANCE BOND

Engineer Technician Scott Schnell said Kerstiens Development, developers of the Wind Song Estates II subdivision, would like to extend their letter of credit and renew their performance bond for \$55,000.00 that will expire on July 22, 2015.

A motion was made by Mayor Seitz and seconded by Timothy Bell to grant the request from Kerstiens for the renewal of the letter of credit for Wind Song Estates II for \$55,000.00. Motion carried 2-0.

EASEMENT REQUEST

Engineer Technician Scott Schnell said Smithville is requesting an easement that the City owns on Poplar Avenue near St. Charles Street for a communications center for the fiber build out. The area needed is 19 ft by 8.5 ft. Schnell showed a picture of the communication center that will be placed on the easement.

A motion was made by Timothy Bell and seconded by Mayor Seitz to approve Smithville's easement near Poplar Avenue and St. Charles Street. Motion carried 2-0.

LABYRINTH CONSTRUCTION QUOTES

Engineer Technician Scott Schnell said quotes were sought for the construction of the labyrinth project. City Attorney Renee Kabrick opened the following quotes:

Jasper Lumber Company	\$32,761.00
	\$11,700.00 Alt #1
	\$ 9,600.00 Alt #2
	\$ 1,890.00 Alt #3

Subcontractor-Green Thumb Landscaping

Rivertown Construction LLC	no quote submitted
Ragel Construction	no quote submitted

Schnell recommended taking the quote under advisement so it can be reviewed.

A motion was made by Mayor Seitz and seconded by Timothy Bell to take the quote under advisement to review. Motion carried 2-0.

USE TRAIN DEPOT

Louise Rickelman, representing the Alzheimer's Association, asked to use the train depot on August 5, 2015 from 10:30 a.m. to 6:30 p.m. for a public meeting to recruit team members for the annual Alzheimer's walk.

A motion was made by Mayor Seitz to approve this. Timothy Bell seconded the motion and the motion carried 2-0.

MICRO-SURFACING QUOTES

At the June 23, 2015 meeting, the quote from Pavement Solutions Inc for micro-surfacing twelve City streets was accepted subject to review. Street Commissioner Raymond Eckerle said the quote was reviewed and it met all the requirements.

QUOTES FOR AN EMERGENCY CALL OUT TRAILER

Street Commissioner Raymond Eckerle said he sought quotes for an emergency call out trailer. The street department will modify the trailer so it can be used to haul barricades, traffic cones, and high water and road closed signs.

By having these items loaded on a trailer, the on call employees can have a quicker response time when they are called out for emergency situations such as storm damage and high water/flooded streets.

Company	Trailer size	Quote
Hopf Equipment	75.5 in x 12 ft	\$1,450.00
Rural King	76 in x 12 ft	\$1,299.00
KARS	83 in x 12 ft	\$1,265.00

Eckerle recommended accepting the low quote that was submitted by Konerding Automotive Repair Service [KARS] for \$1,265.00.

A motion was made by Timothy Bell and seconded by Mayor Seitz to approve the quote for an emergency call out trailer for \$1,265.00 from KARS. Motion carried 2-0.

REPORTS

Street Commissioner Raymond Eckerle gave a paving schedule update report as well as reports on the storm sewer and the sidewalk projects. The heavy rains have affected the amount of time that could be spent working on these projects.

Personnel/Safety/Loss Control Director Cale Knies reported that Halter Tree Service will be trimming trees for Vectren around certain power lines. They will trim trees along Mill Street between 12th and 17th Streets and along 36th Street from Mill to Newton Streets. Because many vehicles are parked on Mill Street, area businesses and residents have been notified that Halter will be trimming in those areas on July 21 and 22, 2015. Knies asked the media to forward this information to the public.

CVSA CONFERENCE

Police Chief J. Michael Bennett asked permission to allow Detective Sgt. Rick Chambers to attend the CVSA [Computer Voice Stress Analysis] Advanced Examiners Certification conference in Orlando, Florida from January 3-8, 2016.

A motion was made by Timothy Bell and seconded by Mayor Seitz to allow Chambers to attend the CVSA conference in Florida from January 3-8, 2016. Motion carried 2-0.

IACP FALL CONFERENCE

Police Chief J. Michael Bennett asked permission if he and Assistant Police Chief Nathan Schmitt could attend the Indiana Association of Chiefs of Police fall conference in Indianapolis, Indiana on September 9 and 10, 2015.

A motion was made by Mayor Seitz and seconded by Timothy Bell to allow the police chief and assistant police chief to attend the IACP conference on September 9-10, 2015. Motion carried 2-0.

RESIGNATION

Police Chief J. Michael Bennett said Telecommunicator Daniel Collins submitted a letter of resignation. His last day of work will be July 25, 2015.

Bennett then asked permission to start the hiring process to replace Collins.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the resignation of Telecommunicator Daniel Collins effective this month. Motion carried 2-0.

Thereafter, a motion was made by Timothy Bell and seconded by Mayor Seitz to open up the hiring process to replace Daniel Collins. Motion carried 2-0.

RETIREMENT

Police Chief J. Michael Bennett said Police Officer Jeffrey Young submitted his retirement letter effective January 30, 2016.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the retirement of Jeffrey Young effective January 30, 2016. Motion carried 2-0.

JUNK ASSETS

Police Chief J. Michael Bennett asked permission to junk asset #101786, an 800mhz base station located in the command trailer. The item is not compatible with the other equipment and has been replaced.

A motion was made by Mayor Seitz and seconded by Timothy Bell to junk asset #101786. Motion carried 2-0.

Bennett then asked permission to junk asset #102214, a time clock that is no longer usable.

A motion was made by Timothy Bell and seconded by Mayor Seitz to junk asset #102214. Motion carried 2-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Mayor Seitz and seconded by Timothy Bell to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 8:40 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 28th day of July, 2015.

Mayor Terry Seitz
Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer